

U.S. INTERNATIONAL TRADE COMMISSION**Annual Inventory of Commercial Activities Under
the Federal Activities Inventory Reform Act (P.L. 105-270)**

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Org Unit	Location	FTE*	Function Codes	Activities	Reason Code	Year Activity First Appeared on FAIR List
				<i>Personnel Management</i>		
ITC	Wash, DC	2.0	B300	Staffing	B	1999
ITC	Wash, DC	2.0	B400	Employee Relations	B	1999
				<i>Finance and Accounting</i>		
ITC	Wash, DC	4.7	C302	Travel Processing	B	1999
ITC	Wash, DC	2.0	C307	General Accounting	B	1999
ITC	Wash, DC	6.9	C310	Payroll Processing	B	1999
ITC	Wash, DC	2.3	C400	Budgeting	B	1999
				<i>Procurement</i>		
ITC	Wash, DC	2.0	F200	Contracting (operational)	B	1999
				<i>Social Services</i>		
ITC	Wash, DC	8.0	G010	Recreational Library Services	B	1999
				<i>Investigations</i>		
ITC	Wash, DC	1.0	I100	Inspector General Services	B	1999
				<i>Other Nonmanufacturing Operations</i>		
ITC	Wash, DC	2.5	T806	Printing and Reproduction	B	1999
ITC	Wash, DC	1.5	T807	Visual Information	B	1999
ITC	Wash, DC	1.0	T809	Admin Telephone Services	B	1999
ITC	Wash, DC	5.0	T819	Facilities Mgmt	B	1999
ITC	Wash, DC	8.8	T820	Admin Support Services	B	1999
ITC	Wash, DC	1.0	T820	Admin Support Services	D	1999
			T821	<i>Special Studies and Analyses:</i>		
ITC	Wash, DC	0.3	T821D	Import Injury Investigations	B	1999
ITC	Wash, DC	79.4	T821E	Title VII Investigations	B	1999
ITC	Wash, DC	4.0	T821F	Unfair Practices Investigations (337)	B	1999
ITC	Wash, DC	63.7	T821G	Sec 332/Prob Effects Investigations	B	1999
ITC	Wash, DC	3.6	T821H	Assistance to Congress	B	1999
ITC	Wash, DC	4.4	T821I	Assistance to Executive Branch	B	1999
ITC	Wash, DC	9.0	T821J	Assistance to Public	B	1999
ITC	Wash, DC	3.6	T821K	Trade Agreements	B	1999
ITC	Wash, DC	3.5	T821L	Operation of Trade Agreements Rept	B	1999
ITC	Wash, DC	2.0	T821M	Trade Summaries	B	1999
ITC	Wash, DC	15.0	T821N	Quantitative Reports	B	1999
ITC	Wash, DC	9.0	T821O	International Trade Monitoring	B	1999
ITC	Wash, DC	6.0	T821P	Professional Analysis	B	1999
			T999	<i>Other Nonmanufacturing Operations</i>		
ITC	Wash, DC	3.5	T990O	Harmonized Tariff Schedule	B	1999
				<i>Automatic Data Processing</i>		
ITC	Wash, DC	3.0	W824	Data Processing Services	B	1999
ITC	Wash, DC	0.5	W825	Maintenance of ADP Equipment	B	1999
ITC	Wash, DC	6.5	W826	Systems Design and Programming	B	1999
ITC	Wash, DC	3.0	W827	Software Services	B	1999
ITC	Wash, DC	5.0	W999	Other ADP Functions	B	1999
ITC	Wash, DC	6.0	W999E	Word Processing (operational)	B	1999
ITC	Wash, DC	7.0	W999F	Word Processing (general)	B	1999
				<i>Other Selected Functions</i>		
ITC	Wash, DC	2.8	Y400	General Legal Services	B	1999
ITC	Wash, DC	19.0	Y400X	Legal Advice: Title VII Investigations	B	1999
ITC	Wash, DC	17.0	Y400E	Unfair Practices Investigations	B	1999
ITC	Wash, DC	10.5	Y400F	Litigation	B	1999
ITC	Wash, DC	6.0	Y403	Paralegal	B	1999
			TOTAL			344.0

*In many instances, the number of FTEs shown for a function code includes both commercial exempt and commercial core in-house. (FTEs have been classified as commercial core in-house for the following reasons: 1) FTEs perform core functions of the agency; 2) FTEs provide specialized technical expertise, factual and legal; 3) Access to confidential business information or business proprietary information is restricted by statute to ITC employees; and, 4) Ethical and conflict-of-interest problems will arise if FTEs are contracted out.) However, for each function code the number of commercial exempt included amounts to less than 10. Also, for each function code the number of FTEs shown is the sum of the time spent by applicable employees agency-wide in increments of one tenth of a workyear.